





# SCHOOL Confidential Reference

To be completed by Administrator

Student Name \_\_\_\_\_ Grade \_\_\_\_\_ Date \_\_\_\_\_

Dear School Administrator:

The above-named student is applying for admission to Summit Christian School and has given your name as a reference. S/he will not be interviewed until we receive your evaluation. The parents/guardians have signed a waiver at the bottom relinquishing their right to read this reference. The administrator should fill out this form and then fax or email it to Summit Christian School ([admissions@summitchristianschool.org](mailto:admissions@summitchristianschool.org) or 239.481.9617).

If you would prefer to discuss this student personally rather than complete this form, please check here , and print your name and telephone number at the bottom of this form. You will be contacted by an admissions counselor or administrator. Thank you!

Have the parents been cooperative with the school in the training and education of their child?  Yes  No

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has the student ever been referred to the school administration for disciplinary action?  Yes  No

If yes, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

If your school is private, are financial responsibilities for school bills met on time?  Yes  No

\_\_\_\_\_

Is the student in good standing and eligible to re-enter your school if you offer the next grade level?  Yes  No

If no, please explain. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Printed Name Signature Title Contact Information

**PARENT WAIVER**

I/We hereby authorize Summit Christian School to contact schools and other sources to obtain information to support our application(s), and I/we will not seek access to confidential recommendation and evaluation materials before or after the admission decision is made. I/We release every person and institution from any and all liability resulting from or pertaining to the furnishing of records, documents, and other information provided to Summit Christian School for that purpose.

\_\_\_\_\_  
Father/Guardian Signature Date Mother/Guardian Signature Date